

# UNLEY AMATEUR SWIMMING CLUB

## Timekeepers Guide

Thank you for volunteering in the role of timekeeper. Without you we cannot conduct a swimming meet. Don't be stressed about what you are doing, just enjoy being closer to the action. We recognize you are a volunteer and do not expect perfection, there are ways to get around and handle any problem that may arise. If you have any questions or concerns do not hesitate to ask the nearest official.

### Guidelines:

Taking times as accurately possible is important, here are some guidelines to help

When possible stand directly behind your lane at the finish end. (This will not be possible for 25m events).

Please stay at your lane to help the officials identify you if there is a communication problem with your device (if the device on Lane 2 isn't working, we'll need you to be at Lane 2 to find you).

If you do not have a swimmer in your lane, do not press the buttons to "practice" a swimmer that have missed their race will get a time if one is recorded by the device.

Feel free to practice on the manual device.

To keep things moving, heats may begin while you are traveling from the 50m end to the 100m end. Please be aware and start your manual device on the signal.

When preparing for the finish of a race, position yourself to look straight down the face of the wall.

### How to use the Dolphin Wireless Stopwatch System

The wireless Stopwatch is connected to the starting device as well as the race computer. It will automatically start and submit times.

#### When to START your watch

You do not need to start this watch. It will start automatically when the starting device is activated

#### When to STOP your watch

Stop your watch when any part of the swimmer touches the wall, not just the hands. The referee is the only official concerned about the swimmers touch being correct.

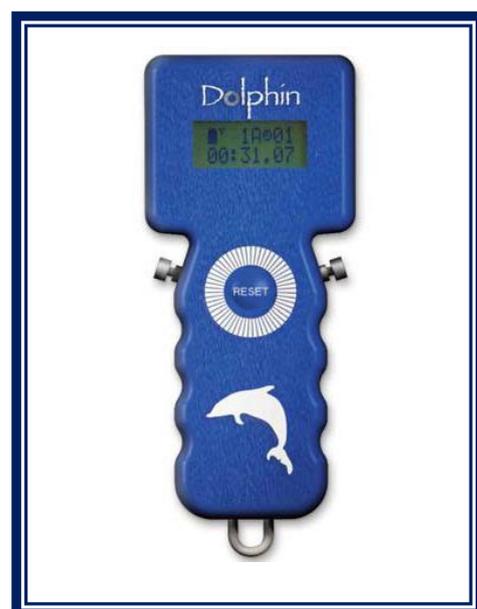
Buttons 1 and 2 are the same. Either will stop the device

#### What if you accidentally stop your watch during the race?

Don't panic. If the race is still on-going, press either button 1 or 2 to resume timing. It will resume with the correct time.

#### How do you reset the watch?

You do not need to reset the watch. The starter will reset before the next race. When ready your watch will be flashing RESET. If it's not flashing RESET before the start of the next race inform the Starter if possible.



## **Backup (Manual) Stopwatch**

We use a manual watch as back-up. You will need to start this watch when the starter sound is heard.

It's only needed if there is an error with the automated timers.

The right button is "start and stop"

### **When to START your watch**

Press the right button when you heard or see the start signal. This may occur as you are moving between ends.

### **When to STOP your watch**

Stop your watch when any part of the swimmer touches the wall, not just the hands. The referee is the only official concerned about the swimmers touch being correct.

### **What if you accidentally stop your watch during the race?**

Don't panic. Ensure you continue to use your automatic timer. Take note of where your swimmer finishes relative to the nearest lanes. If there is a failure of the automatic device, and a backup time is needed, it will be estimated from the finish position.

### **How do you reset the watch?**

Do not reset if you feel there are any problems with your automatic device. Instead signal the starter and have them record your manual time. If the starter/recorder call for any manual lane times, do not reset.

When the next heat is called to the blocks, press the rest button (on the left).

